

Policy Holder Name:

Address:

Date:

Dear Sir/Madam

Re: Car Insurance: Policy Number:

Participation in (Hatch CCS), a Local Voluntary Car Scheme.

My named driver and I wish to participate as a volunteer driver to carry passengers for the above Car Scheme. I will receive a mileage allowance for these journeys to cover the running costs of my vehicle in accordance with **Section 1(4) of the Public Passenger Vehicles Act 1981**, which exempts me from Passenger Service Vehicle and Hackney Carriage/Private Hire Car licensing laws. Such expenses will be made on a strictly non-profit basis.

I should be grateful if you would confirm that my existing policy covers me for such volunteer driving – please use the ‘tear off’ slip below. Please also confirm that my insurance policy contains a clause indemnifying the agencies with which I am a volunteer against third party claims arising out of the use of my vehicle for such voluntary work.

Yours faithfully

✂ _____

FROM (Insurance Company)

RE: (Policy Number)

POLICY HOLDER/DRIVER.....

This is to confirm that your insurance policy covers voluntary driving (for which a mileage allowance may be received). This also confirms that the above policy contains a clause indemnifying the agencies for which you are a volunteer against third party claims arising from the use of the vehicle on such voluntary work.

OFFICIAL STAMP

ISSUED BY DATE.....