

HATCH BEAUCHAMP PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of Hatch Beauchamp Parish Council held on Wednesday, 11th May 2022 at 7.00pm at the Village Hall

Present: - Ms Christine Scott (Chair), Mr Kevin Comer (Vice Chair), Mrs Pippa Fowler, Mr Shaun O'Dell, Mrs Katie Piper, Mrs Jan Walton, Ms Alison Handel plus attendees as below and three members of the public

Apologies: - None

In Attendance: - Ms Chadwick as Clerk, Cllr Ross Henley and Cllr Wakefield (to 7.30pm)

Public Forum

- Cllr Henley presented his report, including update on the £150 per Band A-D household council tax rebate, which has been paid to 34,000 households across Somerset that pay by direct debit, the remaining customers to follow. Congratulations were expressed to Cllrs Henley and Wakefield for their success at the local election. Ross to send email addresses to the Clerk.
- Cllr Wakefield gave details of money available to group through the Somerset Fund

Declarations of Acceptance of Office were signed by Councillors in advance of the meeting, witnessed by the Clerk.

1. Election of Chair and Vice Chair in accordance with Standing Order 5 g

Christine Scott was nominated as Chair by Kevin Comer and seconded by Shaun O'Dell. Christine was duly unanimously elected as Chair and completed her Acceptance of Office for that role.

Kevin Comer was nominated as Vice-Chair by Christine Scott and seconded by Jan Walton. Kevin was duly unanimously elected as Vice-Chair and completed his Acceptance of Office for that role.

2. Apologies

There were no apologies.

3. Declarations of interest

There were no declarations of interest.

4. Minutes

The minutes of the 9th March 2022 were approved unanimously.

5. Casual vacancy

Candidates have been approached for co-option, which is planned to take place at the next meeting.

6. Sub Committee Reports

11th May 2022

Signed: Dated.....

6.1 Community Shop

The Community Benefit Society has been registered and a share issue launch is being planned. The planning application has been prepared. Excellent discussions on non-binding heads of terms have been held with representatives of the Village Hall. Next cafe is on the 22nd May, after which volunteers will level the car park.

6.2 Community Car Scheme

The Car scheme usage is steady. A café is planned in June at the Farmers Market for fundraising.

6.3 Improving Living

Terms of reference have been drafted and an action plan is being prepared. Assistance has been offered by another parish who launched a similar project 18 months ago. The terms of reference were approved with one amendment suggested, to refer to Climate Emergency rather than Climate Change. Katie to amend and recirculate.

6.4 A358

A community forum was held by NH on 10th May. An announcement will be made tomorrow (13th May). It was agreed that Kevin will join the group. Next Community of Parishes meeting is planned for 30th May. Freedom of Information request received back from SCC but results are minimal. A drone flight is planned.

6.5 Neighbourhood Plan Update

A village survey is ready for distribution after a trial. It was resolved that the Council will bear the costs for printing up to £150. There was a discussion on methods to involve younger residents. The primary school headmaster has been approached and is keen to get involved and potential synergies with the Improving Living Group were mentioned. Approval in principle was obtained to seek teenager feedback using pizza or similar, Kevin to circulate proposed costs for approval once known. Thanks were expressed to Kevin and team.

7. Local Community Networks

The Chair gave an update on Local Community Networks and their potential role in the new unitary council.

8. Insurance

The Council reviewed and approved the 2022 Zurich insurance renewal at £380.70

9. Signposts

The Clerk outlined the plans for this year's signpost refurbishment, being the post opposite Oldway Lane and potentially if time the one opposite the Hatch Inn on the corner of the road towards Curry Mallet. The plan was agreed.

10. Updates to Standing Orders, Financial Regulations and Code of Conduct

The Council approved the updated 2022 Standing Orders, Financial Regulations and 2022 revised Code of Conduct

11. Finance

11.1 Bank Reconciliation

The Council approved the bank reconciliations.

11.2 Schedule of Cheques

The Council approved the Schedule of Cheques

11th May 2022

Signed: Dated.....

11.3 AGAR

The Council reviewed the draft accounts, summary of variances and Annual Governance Report and authorised the Chair to sign the Reports and Certificate of Exemption.

11.4 Annual Review of Risks

The Council received the Annual review of Risks from the Clerk

12. Agenda Items for next meeting

The Emergency Plan will be added to the agenda for the next meeting

The meeting closed at 8.30 pm

To be signed by the Chair at the next meeting (Wednesday, 13th July 2022):

The minutes reflect an accurate record of events subject to any amendments listed below.

Signed:

Print Name:

Date:

Amendments:

Produced by:

Helen Chadwick, Clerk

hatchbeauchamp.pc@gmail.com

11th May 2022

Signed: Dated.....